

Monthly Parking Permit  
City of Royal Oak



No verbal agreements affect the condition of this agreement.

Parking Permit for space at: \_\_\_\_\_

**Park-Rite Inc.** as operator for the City of Royal Oak hereby grants a permit to:

\_\_\_\_\_

For one parking space of a passenger vehicle beginning on the 1<sup>st</sup> day of \_\_\_\_\_  
The permitted individual hereby agrees to pay in advance the parking fee in the sum of  
\$\_\_\_\_\_ for parking on or before the 1st day of each month. There is a \$10.00  
nonrefundable processing fee for the new customer, monthly access pass

**All Checks should be made payable to: Park-Rite Inc.**

In the event in which the parking fee is not paid when due, the operator may suspend the  
monthly access pass, effective immediately after the 5<sup>th</sup> of the month.

**If a check is returned for non-sufficient funds, the individual permitted access to  
parking will pay bank charges of \$25.00. Also, future payments will only be accepted  
in cash, cashier check or a money order.**

**There will be a \$20.00 charge to reissue any lost or damaged monthly cards.**

This permit does not include the taking from and delivery of your vehicle by operator, and  
is for parking only.

Note: Limitations of liability on reverse side constitutes part of this permit and are hereby  
agreed to: purpose

Dated on: \_\_\_\_\_

\_\_\_\_\_  
Permittee Signature

\_\_\_\_\_  
Permittee Name (Printed)

\_\_\_\_\_  
Email Address (For Monthly Invoice) Telephone #

\_\_\_\_\_  
Home or Business Address Driver License #

\_\_\_\_\_  
Make and Model of Vehicle License Plate Number

\_\_\_\_\_  
Parking Permit/Card # Accepted By

\_\_\_\_\_  
Account Number

Monthly Parking Permit Application  
(No verbal agreements affect the condition of this permit)

We as the parking facility operator for the City of Royal, hereby grant you a permit to park on a month-to-month basis only. (Date and restrictions may apply.)

1. This agreement is revocable by either party effective on the last day of the month by giving at least 15 days prior notice.
  2. If payment is not received by the 5<sup>th</sup> business day of the month, the parking access card will be deactivated until payment is made. If this happens the permitted individual will have to pay the daily parking rate until payment is received.
  3. There will be no prorating of fees for days of non-use such as vacation, illness, injury, etc.
  4. You will be held responsible for any bank fees related to check(s) returned for non-sufficient funds in addition to a minimum service fee of \$25.00.
  5. In the event that your check is returned for non-sufficient funds, you will be required to pay for future parking permits by cash, money order or cashiers check.
  6. In regards to the computer read card issued at this time, it should be handled with care and must be displayed upon request.
  7. If the permitted individual loses his/her parking card, or damages beyond use. The individual will be assessed a non-refundable placement fee of \$20.00.
  8. The monthly parking permit is a privilege and may be revoked in its entirety on an individual basis with or without cause at the discretion of the Parking Manager for the City of Royal Oak.
  9. Monthly parking privileges will be granted once payment is received and your vehicle and personal information is furnished and verified.
  10. Facility Management should be notified immediately if your furnished information changes.
  11. Vehicles left (unattended, motionless, stationary) for more then (7) days without the facility managers prior approval will be considered abandoned and towed at the owners expense.
  12. **This agreement and your permit is non-transferable (you are the only person who is authorized to use this permit.)**
  13. Violators of this parking lot operating procedures may result in the termination of your monthly parking privileges.
  14. Once a monthly pass has been issued, no refunds will be issued.
- **You hereby acknowledge and agree that the management group Park-Rite Inc. or the City of Royal Oak shall not be held responsible or liable for the loss of or damage to vehicles or articles of personal property left in vehicles parked on the premises. (Each Vehicle Is Parked At The Owners Own Risk.)**

---

Signature of Agreement